



**Minutes of the board meeting on Friday 3rd March 2017
at the Holiday Inn Guildford**

Present: John Neal, Melanie Steele, Hannah Bowe, Sallie Barker, Ben Jessup, Sue Livock, Prashant Jobanputra, Jon Stainer, Mark Coups (Ex Officio), Neil Edgar (Ex Officio), Paul Coups (Ex Officio)

1. Apologies

Hamish McInnes

2. Conflicts of Interest

JS raised his companies involvement with Manchester City Council. This was viewed as not a conflict of interest. No other points relating to conflicts of interest were raised.

3. Values Refresh

Values stated and refreshed for the group. It was raised that the values needed to be more visible on the web site.

Action MC to raise values visibility on the web site with Sean White.

4. Recognition of Success

Board passed its congratulations to Sallie on her MBE. MS highlighted that both voluntary and professional staff should be recognised for the work at National Schools.

Action

- MC to identify and recognise volunteers and staff as appropriate.

5. Minutes of the Previous Meeting

Approved. BJ identified that the web site needed updating with previous Board minutes.

NE highlighted point 2 from the minutes regarding the respective world event companies. JN outlined that the meeting would return to this area at the relevant agenda item.

Action

- MC to raise updating governance section with Lindsay Shaerf.

6. Matters Arising

Induction of new board members, see AOB.

7. Finance

NE summarised documents circulated relating to quarter 3 reporting.

The Board discussed the documents highlighting the future positions on public investment (Sport England), IR and performance. PJ identified that the need for future discussions on income generation (short / medium and long term). This area would be taken forward to a future meeting.

NE summarised cash flow position, identifying that EL will be close to meeting the KPI of 3 months running costs available.

JN raised the issue of signatures on the 2017 Bank Account, this needs confirming and addressing if conflicts are identified.

MS highlighted the good level of finance reporting from NE. A thanks from JN to NE for his report.

8. Women's World Cup 2017

SB presented an overview of the current position of the 2017 World Cup. This included: confirmation and publishing of the schedule; strong volunteer recruitment; strong ticket sales; over 40 teams in the festival event; and the signing of key contracts. SB has confirmed the local council will host an opening reception; and that links will be made between WC2017 and the Guildford Fringe.

MC outlined that the current ticket sales had been at a discount. Moving forward a balance will need to be taken between yield a selling out the event. MC also highlighted the discussion with BBC and Sky.

SB concluded her overview raising the Japan tour and outlining that the event is forecast to break even.

JN advised that with the confirmation of the schedule, all board members are tasked with leveraging partners to further the event.

Action MC to discuss television with JS outside of the meeting.

9. Men's World Championship 2018

JN summarised previous meetings' discussions on the event highlighting the key area of risk (financial and reputational).

Motion tabled for the English Lacrosse Association to pull out of hosting the Men's World Championships 2018 unless significant change in the event risks is realised in meetings week beginning 6th March. The motion was agreed by the board.

A discussion followed outlining the communication process to take this forward. It was identified that there are 4 key groups: FIL, Sport England, Manchester City Council and then the membership.

It was proposed a small sub-group meet to set out the communications plan regarding this decision; to be comprised of MC, BJ, PJ and JN. All final communications to be circulated to all board members prior to release.

JN raised the need to ensure legal advice is taken on the communications and for complete confidentiality until MC advises otherwise.

Actions

- MC to hold meetings with Key Partners on 9th March 2017.
- MC to communicate with RPC
- Sub-group to coordinate communications

10. ELA Event Companies (2017 and 2018)

JN reviewed the situation and relevant correspondence with Ron Balls regarding his board positions relating to the two companies and conflicts of interest.

Motion tabled for JN to write to Ron Balls asking him to reconsider his position over the next 48 hours. Motion passed.

The two subsidiary companies were discussed at this point, it was agreed that a legal position should be sought regarding the dissolution process.

11. AOB

It was identified that HM is struggling to attend current board meeting dates and may leave if he feels he is not contributing. All felt it important to retain HM to the Board.

EL has submitted updated information to Sport England relating to the new code of governance for sports.

New Board member induction date to be set for London venue (Paul Coups to coordinate).

A need to have board member photos on the web site

Action

- LS to coordinate a change to one meeting date / time
- MC to identify a December date
- LS to circulate a spread sheet of dates and attendances
- LS to email board members for corporate photos

DONM 21st March 4pm – 7pm (London)